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12 November 1954

CONFIDENTIAL

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Weekly Report for the Week Ending 12 November 1954

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No Change In Class. <input type="checkbox"/>
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Class. Changed To: TS S <u>C</u>
Auth: HR 70-78
Date: <u>10-18-78</u> By: <u>35</u>

1. Projects and Studies in Process

a. DCI Move - (continued item)

Public Buildings Service, GSA, ~~estimate~~ indicates that the cost of alterations required for suites of the DCI and the Deputy Director will be approximately \$27,500.

2. Administration

a. Logistics Support Course - (continued item)

The Fifth Logistics Support Course commenced 9 November 1954 with an enrollment of 19 students.

3. Supply Division

a. Special Ordnance Material - (continued item)

In a meeting between Agency and Department of the Army representatives, a target date of 30 June 1955 was established for completing the rehabilitation of approximately 65,000 [REDACTED] weapons for project [REDACTED]

25X1C

25X1A6a

4. Transportation Division

a. Sensitive Shipment - (continued item)

Approximately 6,000 pounds of psychological warfare material and 5,300 pounds of communications equipment were shipped [REDACTED]

[REDACTED] ments when flights are scheduled for operations of [REDACTED] poses has resulted in considerable monetary savings to the Agency.

b. Chartered Transportation Services - (continued item)

A study has been completed concerning the feasibility of utilizing commercial buses in lieu of the Agency shuttle bus service. Findings were that the change is not desirable from a security standpoint nor could substantial financial savings be realized.

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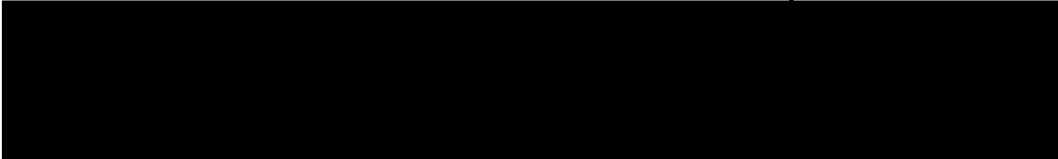
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5. Procurement Division



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6. Real Estate and Construction Division

a. Survey of Telephone Facilities - (new and continued item)

A survey of telephone facilities in all offices of the Agency was commenced 8 November 1954. The purpose of this survey is to ascertain minimum telephone service required for offices and to recover extensions and other telephone facilities excess to minimum requirements. The survey commenced in the Logistics Office.

7. Printing and Reproduction Division

a. Plant Air Conditioning - (continued item)


Project for the air conditioning of the production room is complete except for electrical service. Main electrical breaker required to provide electrical service will be received from the manufacturer approximately 16 November 1954.

b. Commendation - (completed item)

A commendation has been received for work performed by the plant in the production of [REDACTED] This was a coded publication and special security measures were required throughout its production.

25X1A

JAMES A. GARRISON
Chief of Logistics


LO/TR&P/JAS:hhl (12 November 1954)

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